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# HOUSE BILL No. 2019

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## DIGEST OF INTRODUCED BILL

**Citations Affected:** IC 36-2-2.

**Synopsis:** County managers. Specifies the powers and duties of the county administrator. Provides that a county that adopts a resolution defining the administrator's job description consistent with the duties specified in statute may receive a state grant of \$20,000 that is to be applied to the administrator's salary.

**Effective:** July 1, 2001.

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## Scholer, Welch

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January 17, 2001, read first time and referred to Committee on Ways and Means.

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Introduced

First Regular Session 112th General Assembly (2001)

PRINTING CODE. Amendments: Whenever an existing statute (or a section of the Indiana Constitution) is being amended, the text of the existing provision will appear in this style type, additions will appear in **this style type**, and deletions will appear in ~~this style type~~.

Additions: Whenever a new statutory provision is being enacted (or a new constitutional provision adopted), the text of the new provision will appear in **this style type**. Also, the word **NEW** will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Indiana Code or the Indiana Constitution.

Conflict reconciliation: Text in a statute in *this style type* or ~~this style type~~ reconciles conflicts between statutes enacted by the 2000 General Assembly.

## HOUSE BILL No. 2019

A BILL FOR AN ACT to amend the Indiana Code concerning local government.

*Be it enacted by the General Assembly of the State of Indiana:*

- 1 SECTION 1. IC 36-2-2-14 IS AMENDED TO READ AS  
2 FOLLOWS [EFFECTIVE JULY 1, 2001]: Sec. 14. (a) The executive  
3 may appoint a county administrator to be the administrative head of the  
4 county under the supervision of the executive and to hold office at the  
5 pleasure of the executive. The executive may assign any office,  
6 position, or duties under its control to the administrator, and may by  
7 resolution withdraw any of the powers and duties assigned.  
8 (b) Under the supervision of the executive and with its express  
9 authorization by resolution, the administrator: ~~may:~~  
10 ~~(1) assist in the administration and enforcement of policies and~~  
11 ~~resolutions of the executive;~~  
12 ~~(2) (1) may~~ supervise activities of county government subject to  
13 the control of the executive;  
14 ~~(3) (2) shall~~ attend meetings of the executive;  
15 ~~(4) (3) shall~~ recommend **actions, including** measures for  
16 adoption to the executive, **that the county administrator**  
17 **considers advisable;**



~~(5)~~ (4) may prepare and submit reports that he the administrator considers advisable or that the executive requires;

~~(6)~~ (5) may keep the executive fully advised on the financial condition of the county;

(6) shall hire county employees according to the pay schedules and standards fixed by the executive or by statute;

(7) shall suspend, discharge, remove, or transfer county employees, if necessary, for the welfare of the county;

(8) may delegate any of the administrator's powers to an employee responsible to the administrator;

(9) shall assist in the administration and enforcement of all ordinances, orders, policies, and resolutions of the executive;

(10) shall faithfully administer all statutes that are required to be administered by the executive or a county officer subject to the control of the executive;

(11) shall execute contracts on behalf of the county for materials, supplies, services, or improvements, after the completion of the appropriations, notice, and competitive bidding required by statute;

(12) may receive service of summons on behalf of the county;

(13) shall prepare budget estimates and submit them to the executive when required;

~~(7)~~ (14) may prepare and submit a budget for each fiscal year; and

~~(8)~~ (15) may perform other duties that the executive requests by resolution.

(c) If the administrator is absent from his office due to illness, death, vacation, resignation, or removal, the president of the executive, if any, or a qualified person appointed by the executive shall act as administrator until the administrator returns to his duties or the executive appoints a new administrator.

SECTION 2. IC 36-2-2-14.1 IS ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2001]: **Sec. 14.1. (a) This section applies to a county that:**

(1) employs an administrator under section 14 of this chapter; and

(2) adopts a resolution that defines the administrator's job description as consistent with the duties listed in section 14 of this chapter.

(b) The auditor of counties that employ a full-time county administrator shall annually certify that employment to the auditor of state.



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1       (c) Upon receipt of the annual certification from the county  
2 auditor, the auditor of state shall distribute to that county a grant  
3 of twenty thousand dollars (\$20,000) that is to be applied toward  
4 the administrator's annual salary. If the county administrator is  
5 employed by two (2) counties acting jointly, the amount distributed  
6 to each county is ten thousand dollars (\$10,000).

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